

CALL TO ORDER

Mayor Paul Helenberg called the July 8, 2019 regular meeting of the Castle Rock City Council to order at 7:31 PM, followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen, and Ellen Rose.

Also present: Librarian Vicki Selander, Police Chief Scott Neves, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

AGENDA APPROVAL

Councilmember Queen made a motion, seconded by Rose to approve the Agenda. Motion carried by roll call vote, unanimous 'Aye'.

DEPARTMENT REPORTS

Police Chief Scott Neves

-hosted Active Shooter Training at the Castle Rock High School, which included several of our own and several from outside the area. It was well attended.

-working on the Jail Contract. Hope to have numbers in the next couple weeks.

-have a final option for the Prosecuting Attorney Contract.

-notified State Patrol of the intent to purchase two used vehicles.

Council and Ad Hoc Committees

Mayor Helenberg

-Community Potluck is 7/23 at 6:00 PM in the City Hall parking lot. America in Bloom Judges will be in attendance.

CONSENT AGENDA

1. Approve the minutes of the June 24, 2019 Regular Council Meeting.
2. Approve the June 2019 invoices as described in the Fund Transaction Summary, in the amount of \$429,547.13, further described as the following:
 - a. General Expenditures
 - i. Adjustments EFT 674-6/2019, EFT 677-6/2019, EFT 678-6/2019, EFT 679-6/2019
 - ii. Check numbers 50433 – 50520
 - b. Payroll Expenditures
 - i. Adjustments EFT Payroll Draw 6/15/19, EFT Payroll 6/30/19
 - ii. NACHAs Draw Batch #2019572, June Pay Batch #2058682
 - iii. Check numbers 25541 – 25560.

Councilmember Kessler made a motion, seconded by Queen to approve the Consent Agenda. Motion carried by roll call vote, unanimous 'Aye'.

OLD BUSINESS

1. This item was tabled.
2. Councilmember Kessler made a motion, seconded by Lee to approve Resolution No. 2019-03, a resolution adopting the City's Six Year Transportation Plan, on second reading. Motion carried by roll call vote, unanimous 'Aye'.

3. Councilmember Queen made a motion, seconded by Rose to approve Resolution No. 2019-04, a resolution asking qualified voters of the City of Castle Rock to fund by Special Excess Levy the furnishing of public library services to the citizens and will submit the following questions for the General Election: whether or not a Special Excess Levy on real property shall be had for the purpose of funding library services during the year 2020, on second reading. Motion carried by roll call vote, unanimous 'Aye'.

NEW BUSINESS

1. Clerk-Treasurer Carie Cuttonaro stated we could receive a good return on our investments through the State's program. Investment rate has been low over the last ten years, but has been steadily increasing over the last year. Councilmember Kessler asked what the advantages were with investing with the State's program over investing other ways. Cuttonaro stated the County utilizes the LGIP (Local Government Investment Pool), but is unsure of the advantages or disadvantages. The LGIP allows for daily transactions, with a minimum of \$5,000 per transfer. The anticipation is that we would do one transfer per month, allowing for expenditures for the month. The recession from 2008 shows in the rate of return. To allow for further research for the best option, this item is tabled.
2. Public Works Director Dave Vorse stated this type of vehicle is the workhorse of the Public Works Crew. We have purchased two from the State in the past. We haven't put a whole lot of miles on them. The available truck, a Ford F-350 has a lot of miles, but has been taken care of by the State. This truck comes with a plow. We were looking at \$65,000-\$70,000 to purchase a new truck. The used trucks we have purchased in the past have lasted 15-20 years. This vehicle purchase was included in the 2019 budget.

Councilmember Kessler made a motion, seconded by Queen to purchase the State's Ford F-350 through surplus, not to exceed \$12,000 plus tax. Motion carried by roll call vote, unanimous 'Aye'.

3. Public Works Director Dave Vorse explained the history of water main break and repairs made to the water main on the Powell Rd Overpass. Following the repairs, the line was recharged and there was a leak located over the fast lane of NB I-5 detected in December 2018. This is the third leak in this main. It is an HDPE polyethylene main. The options available include: exterior spot repair, interior spot repair, cured in-place liner, line with interior liner the complete length (Kevlar hose type liner), or a total water main replacement. Depending on the option chosen, the costs could be as little as \$10,000 - \$20,000 or as high as \$450,000 - \$550,000. A larger priced option would need a funding source. Vorse explained each option including the pros and cons of each option. The new main on Dougherty Dr cannot operate until the main on Powell Rd is repaired.

Councilmember Lee asked how many joints are across the overpass. Vorse stated they are every 40 feet, and there are approximately 14 – 15 joints.

Councilmember Kessler asked if the funding source would be grants or loans. Vorse stated they would be loans.

City Engineer Tom Gower explained that one of the challenges is the insulation around the pipe, making it more difficult to identify the exact location of the leak.

Further research for funding sources will be completed. The option for a cured in-place liner is currently waiting for a cost determination.

In addition to the repair needed to this water main, the water main on the P.H. #10 bridge will need to be replaced when the State re-decks the bridge. Replacing both water mains together could have a \$1.6 million cost.

This item is tabled awaiting further research.

4. Public Works Director Dave Vorse stated WSDOT has approved Change Order No. 007, and funding is available. Councilmember Kessler made a motion, seconded by Rose to approve Change Order No. 007, additional overlay at Buland Dr, with the movement of the Cowlitz PUD pole. Motion carried by roll call vote, unanimous 'Aye'.

5. Public Works Director Dave Vorse stated there are two options available for purchasing a rollback (vehicle/equipment hauler). They will go down and look at the vehicles this week in Eugene and have a third party go thoroughly through the vehicles to make sure they are sound. This purchase was included in the 2019 budget.

Councilmember Kessler made a motion, seconded by Lee to approve the purchase one of the two available rollback vehicles not to exceed \$20,000. Motion carried by roll call vote, unanimous 'Aye'.

6. Councilmembers reviewed a leak adjustment request submitted by Debbie Evans, Sixth Ave SW, in the amount of \$365.93 for the May and June billing periods. Public Works Director Dave Vorse recommended approval of the adjustment, as it meets the requirements in the ordinance.

Councilmember Kessler made a motion, seconded by Rose to approve the leak adjustment. Motion carried by roll call vote, unanimous 'Aye'.

7. Police Chief Scott Neves requested this is a City-sponsored event. Councilmember Kessler made a motion, seconded by Rose to approve Special Event Permit #2019-012; Castle Rock Police Department's request to host 'National Night Out' on August 6, 2019. Motion carried by roll call vote, unanimous 'Aye'.

8. Councilmember Queen made a motion, seconded by Simonsen to approve Special Event Permit #2019-013; Mt St Helens Motorcycle Club's request to host a 'Summer Series' race on July 13, 2019. Motion carried by roll call vote, unanimous 'Aye'.

9. Councilmember Kessler made a motion, seconded by Queen to approve Special Event Permits #2019-014, #2019-016 and #2019-017; Mt St Helens Motorcycle Club's request to host a 'Summer Series' race on August 2, 2019, August 24, 2019 and September 14, 2019, respectively. Motion carried by roll call vote, unanimous 'Aye'. This motion includes New Business items #11 and #12.

10. Police Chief Scott Neves stated this event was previously called "The Wild One" and is now called "The Eruption at the Rock". We initially set staffing of four Officers, however, due to the withdrawal of the promoter for the event and their expectations of a far lesser crowd we met with the club and came up with a plan for two Officers on Friday and two Officers on Saturday. They understand the costs.

Councilmember Queen made a motion, seconded by Rose to approve Special Event Permit #2019-015; Mt St Helens request to host an 'Eruption at the Rock' race on August 3, 2019. Motion carried by roll call vote, unanimous 'Aye'.

11. This item was approved during item #9.
12. This item was approved during item #9.
13. Police Chief Scott Neves requested this is a City-sponsored event. Councilmember Kessler made a motion, seconded by Queen to approve Special Event Permit #2019-018; Castle Rock Fair Associations request to host the Fair Parade on July 18, 2019 and Fair between July 18, 2019 and July 20, 2019. Motion carried by roll call vote, unanimous 'Aye'.
14. Police Chief Scott Neves requested this is a City-sponsored event. Councilmember Queen made a motion, seconded by Rose to approve Special Event Permit #2019-019; City of Castle Rock's request to host the America in Bloom Community Potluck on July 23, 2019. Motion carried by roll call vote, unanimous 'Aye'.
15. Added Item: Police Chief Scott Neves stated the Fire Department purchased this tent last year and is happy with the quality. We have had the pop-up tents before and they don't last; they come apart. Chief Neves believes this will be a good PR tool for the department, and is requesting to use 1/10 1% dollars for the purchase.

Councilmember Queen made a motion, seconded by Lee to approve the purchase of the pop-up tent and bag for the Police Department.

Councilmember Simonsen asked about the size of the pop-up tent. Chief Neves stated it is a 10'x10'. Councilmember Simonsen then asked how much it would be for a bigger one. Chief Neves did not have that information. The tent usually houses a table and displays and is used at Trunk-or-Treat, Fairgrounds, National Night Out, Parade and Cornhole Festival. In addition, we would use the new tent at the Elementary School Carnival. The back wall of the tent is removable, which has the logo and can be used for other events without the tent. There are no other walls.

Councilmember Simonsen made an amended motion, seconded by Kessler, to approve the purchase of a 10'x15' tent. Motion carried by roll call vote, unanimous 'Aye'.

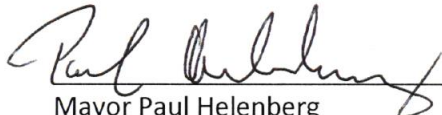
16. Chief Scott Neves stated that we have been in a state of flux for the past six months. The District Court made a schedule change shortly after the new judges came on board that greatly impacted the workload of the contracted prosecuting attorney. They anticipated a 20% increase in contract costs. Chiefs Kirk, Kelly, Herrera and Neves began looking at options. The City of Kelso is going to hire an attorney to operate as a prosecuting attorney for the City of Kelso and are looking at contracting the extra time out to the individual cities. They have asked for an official 'nod' from the other cities before completing the hiring. We initially thought the increase to the City of Castle Rock would be 21%, however, the numbers the City of Kelso was using for us was incorrect and the increase is only 3.7%, totaling \$208 in additional costs for 2019. They requested we also share in the case management software; each agency would pay \$250. This added to the additional cost of \$208 is a total of \$458. There is an anticipated increase of 3% for 2020. There may be additional costs for malpractice insurance, however this may already be covered through AWC. City Attorney Frank Randolph stated this is a fair option and doesn't see any other alternatives. All appreciate the City of Kelso for stepping up. An Interlocal Agreement will formalize the process later. Approval by consensus.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:19 PM.



Clerk-Treasurer Carrie Cuttonaro



Mayor Paul Helenberg